Scholarship Grade Policy

To be successful in college you need to attend class, do the homework, and treat your studies like a job. You alone are responsible for learning the material and for your performance.

Throughout the semester take an active role in monitoring your academic progress with the instructor. Any difficulties or challenges in class, with note-taking, completing assignments, or taking tests should be discussed with the instructor and with the scholar coordinator. The scholar coordinator will assist you in providing the necessary guidance and support to help you be better prepared if you let him/her know you need it.

The Scholars for Excellence in Child Care grade policy is that the scholar must pass each class with a “D” or above, and abide by the scholarship grade policy concerning making a “D”, “F”, “I”, or “W”. Note: The institution grade policy may differ from this. The Scholars program will not pay for a class to be retaken.

Classes that are not passed with a grade of “D” or better determine if the number of hours enrolled may be limited, if the scholar is eligible to enroll in the next semester, and/or if the scholar will be invoiced to reimburse the program.

If a grade “D” is received:
✓ The scholarship will not pay for the class again.

If a grade “F” (fail) is received:
✓ *The scholar must reimburse the Oklahoma State Regents for Higher Education within one semester.

If a grade “I” (incomplete) is received:
✓ *The scholar must complete the coursework and have the “I” grade changed to a passing letter grade prior to the end of the following semester.

If a grade “W” (withdrawal) is received:
✓ The time of withdrawal will determine if the scholar must reimburse either the college according to the institutions billing policy or *reimburse the Oklahoma State Regents for Higher Education within one semester.

*Scholars will be invoiced for 80% of tuition and fees by the Scholars Program office upon receipt of semester grades by the Scholar Coordinator. The Scholars Program will not pay for a class to be retaken until the scholar invoice has been paid in full. The scholar may contact the Scholars Program office at 405-225-9155 or 866-343-3881 to make payment arrangements. If payment arrangements or final payment have not been received within one semester, the scholar will be terminated from the Scholars program.

Note: If a scholar enrolls in or attends class before receiving notice of scholarship approval or without notifying the scholar coordinator of their enrollment or schedule changes, the scholar will be responsible for tuition, fees and book charges.
# Grade Expectations

**College Level Work: The Reality of Being a College Student**

The purpose of this chart is to inform you of academic expectations of you as a college student. This information will provide you with a more realistic introduction to the academic challenges and opportunities for success of college. (NOTE: Some classes may require more work to achieve these grades.)

<table>
<thead>
<tr>
<th>Desired Grade</th>
<th>Hours Outside of Class</th>
<th>Attendance</th>
<th>Note Taking</th>
<th>Participation</th>
<th>Readings</th>
<th>Test Preparation</th>
<th>Talking to Instructor &amp;/or Scholar Coordinator</th>
<th>Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Study at least 4+ hours outside of class.</td>
<td>Attend all classes.</td>
<td>Keep very detailed notes from lectures. Review them several times during the week.</td>
<td>Ask questions in class. Be involved in class discussions.</td>
<td>Do required readings, keeping current with lectures. Thoroughly outline chapters in the text book.</td>
<td>Study 2-3 times weeks in advance for major exams.</td>
<td>Ask questions. Discuss difficulties you may be experiencing.</td>
<td>Complete all assignments on time, do all the required readings, keep current with lectures, read suggested readings.</td>
</tr>
<tr>
<td>B</td>
<td>Study at least 2+ hours outside of class.</td>
<td>Attend all classes.</td>
<td>Keep very detailed notes from lectures. Review them once before next class.</td>
<td>Ask a few questions in class, occasionally add to class discussions.</td>
<td>Do required readings, take notes as you read.</td>
<td>Study 1-2 weeks in advance for major exams.</td>
<td>Talk with instructor &amp;/or scholar coordinator about difficulties. Attend help labs.</td>
<td>Complete all assignments on time, do all the required readings.</td>
</tr>
<tr>
<td>C</td>
<td>Study an hour for each class.</td>
<td>Attend all classes.</td>
<td>Take brief/simple notes. Don’t review them.</td>
<td>Ask a question every few weeks. Don’t participate in class discussions.</td>
<td>Skim the readings, don’t take notes.</td>
<td>Review book and class notes. Cram the night of the exam.</td>
<td>Don’t talk to the instructor &amp;/or scholar coordinator.</td>
<td>Do some of the assignments but don’t spend much effort.</td>
</tr>
<tr>
<td>D</td>
<td>Don’t study for class. Perhaps review notes.</td>
<td>Sporadically attend classes.</td>
<td>Write some words down. Doodle.</td>
<td>Appear to sleep occasionally.</td>
<td>Hold onto the book and look at the pictures.</td>
<td>Cram the night of the exam.</td>
<td>Avoid the instructor &amp;/or scholar coordinator.</td>
<td>Do some of the assignments but only every now and again.</td>
</tr>
<tr>
<td>F</td>
<td>Don’t study.</td>
<td>Don’t attend classes.</td>
<td>Don’t take notes.</td>
<td>Sleep when you are there.</td>
<td>What readings?</td>
<td>Hope for the best.</td>
<td>Avoid the instructor &amp;/or scholar coordinator.</td>
<td>Don’t do the assignments.</td>
</tr>
</tbody>
</table>

Adapted from University of Alaska Fairbanks, Division of General Studies, Academic Advising Center.