



Oklahoma State System of Higher Education Response to COVID-19

Questions regarding the Oklahoma state system of higher education's response to COVID-19 may be directed to Kylie Smith, Vice Chancellor of Administration, at ksmith@osrhe.edu.

Research Tier

Oklahoma State University (as of March 25)

Employees: All classes at the Stillwater and Tulsa campuses will be delivered online for the remainder of the spring semester. To comply with Governor Stitt's executive order, effective March 25 at 6 p.m. through April 15, all buildings on campus will close to visitors. Staff and faculty will continue to provide services through telecommuting and, for some, on-campus work to support essential and mission-critical functions. For staff and faculty members over the age of 65 or vulnerable individuals with serious underlying medical conditions, options for telecommuting will be prioritized. However, if there are no options for telecommuting, these individuals will be provided with administrative leave, as well as leave provided under the Families First Coronavirus Response Act once enacted. For staff and faculty who are unable to telecommute and are not in an on-campus essential/mission-critical position, administrative leave will be provided.

Students: All classes at the Stillwater and Tulsa campuses will be delivered online for the **remainder of the spring semester**. Effective March 25 at 6 p.m. through April 15, all buildings on campus will close to visitors. Staff and faculty will continue to provide services through telecommuting and, for some, on-campus work to support essential and mission-critical functions. If access is needed to a building during this time, please contact an advisor, supervisor, or dean.

Housing: OSU strongly encourages reducing occupancy in on-campus housing for the rest of the spring semester. Specific information for on-campus housing residents regarding the process for moving out of residence halls will be emailed directly to the resident. Students who must maintain a physical presence on the Stillwater campus will be assisted in every way possible. OSU will provide a pro-rated refund for housing.

Commencement: OSU is engaging with students to consider alternatives to their traditional spring graduation events and will advise when they have a final plan.

Travel: All university-affiliated international travel for students, regardless of location or nature, has been canceled, including summer study abroad trips. Faculty or staff international travel is also currently prohibited.

University of Oklahoma (as of March 25)

Employees: To comply with Governor Stitt's March 24 Safer-at-Home order in response to the COVID-19 crisis, the University will further reduce operations to essential services beginning Thursday, March 26 through April 15. This applies to all three campuses. This situation is evolving, and the University's needs and response may change at any time. All employees who do not perform in-person essential services on campus are directed to telecommute to the extent their duties can be performed remotely. Supervisors can direct employees to perform duties outside of employees' normal responsibilities that are related to their work and can be done remotely, including training or cross-training for other departmental duties. All employees who do perform in-person essential services are expected to continue working on campus and should check with their supervisors about their schedule. Essential services are functions and duties that should be done on campus and should not be deferred during a public health emergency;

these duties should be performed continuously or resumed quickly following a disruption. Benefits-eligible employees in non-essential roles who are unable to telecommute, and cannot be assigned other responsibilities, will continue to be paid. They should submit their time as Administrative Leave-COVID in coordination with their supervisor. Employees who are not benefits-eligible are not eligible for Administrative Leave. If an employee has unscheduled or scheduled paid time off (PTO) during this event, the time should not be changed to Administrative Leave. The employee should continue to report their time as Paid Leave.

Students: OU Norman - classes will remain online for the **remainder of the semester**. OUHSC - students enrolled in HSC programs have received direct communications from their colleges about online instruction and modifications to clinical and community-based instruction. OU Tulsa - Norman-based programs will remain online for the remainder of the semester, HSC programs will receive direct communications from their colleges regarding both classes and clinical rotations. All University-related in-person events with greater than 10 attendees on all three campuses are suspended until at least May 11. The counseling center will remain open during the semester and can provide services by phone or ZOOM. OU is currently working on a pass/no-pass grade option to help adapt to the current, extraordinary circumstances with details forthcoming. OU is activating an emergency financial assistance program to help students who are being presented with unique financial challenges at this time. OU requests that all OU researchers prepare for an orderly ramp down of all nonessential on-campus research by close of business Tuesday, March 24. Effective 5 p.m. this Tuesday, March 24 and until further notice, all OU research and creative activity requiring individuals to work on campus, in university-owned facilities, or in the field will be suspended, with rare exceptions as to perform essential research functions as defined on the website. With the City of Norman issuing a 21-day shelter-in-place order to begin Thursday, March 26, no new changes to the University's current policies for the Norman campus are being made as they are consistent with this declaration.

Housing: Norman residential housing will have reduced occupancy for the remainder of the semester with the exception of Kraettli and Traditions apartments. Students with no other housing options, including international students, will remain in on-campus housing and will receive all necessary assistance. On-campus housing residents can expect to receive information from OU Housing in the coming days. OU HSC Housing residents at the University Village Apartments are permitted to remain in their housing locations without interruption. OU is providing appropriate pro-rated refunds for those students with housing and food service contracts, with details to follow.

Commencement: OU's spring graduation ceremonies are postponed, and they are working to modify them. OU is actively exploring ways they can honor graduates and their achievements at an appropriate time. This will likely look very different, perhaps even virtual, with an opportunity to participate in an in-person ceremony when it is safe to do so. OU is hoping to reschedule these events for later in the summer, and will communicate updates as they have them.

Travel: Effective immediately, all OU employees, students, residents, and mission-critical visitors/vendors returning from domestic or international travel must complete a screening **prior** to returning to campus, or to being assigned to on-campus University duties. Domestic travel includes any travel outside the state of Oklahoma. Please note that campus is closed to visitors and vendors who are not considered critical to ensuring the University's core missions can continue. All University-related air travel, domestic and international, has been suspended.

Regional Tier

Cameron University (as of March 25)

Employees: Academic instruction was converted to alternative format delivery on Monday, March 23, 2020 for the remainder of the semester. For the few courses unable to be converted, faculty may assign a grade of Incomplete, and the student will be permitted to re-enroll in the same course the next time it is offered without additional tuition and mandatory fees. Special summer courses are under development. New leave provisions - Cameron employees may use up to 80 hours of paid leave (recorded as Special Leave) during the next two weeks (March 23 – April 5) to address

one of more of the following circumstances. This new leave category is available to you if you are unable to work or telecommute because: You are caring for a dependent whose school or place of care is close, or child care provider is unavailable, due to COVID-19 precautions; you are experience symptoms of COVID-19 and are seeking a medical diagnosis; or you are subject to a federal, state, or local quarantine or isolation order related to COVID-19 or caring for an individual subject to the same conditions. Office work plans - Each supervisor has communicated with assigned employees to provide a modified work plan for each office. Modified work plans will be adjusted on a weekly basis. Work plan modifications provide for social distancing and fewer than ten individuals per work area and may include, but are not limited to, shift work while still providing services or telecommuting options for work functions that may be conducted remotely. Telecommuting components to office work plan are reviewed and documented by the Office of Human Resources.

Students: Cameron will convert spring 2020 academic instruction to hybrid or alternative environments beginning March 23 through the **remainder of the spring 2020 semester**. In the event that a hybrid environment is not possible, each affected student will receive a grade of Incomplete and will be permitted to re-enroll in the same course at the next offering without an additional tuition and mandatory fee payment. For graduating seniors, CU will make every effort to assure the opportunity to graduate in a timely manner while meeting all learning outcomes associated with required academic objectives. The CU Library will be limited to holders of active university ID cards, subject to the facility's capacity and social distancing limitations. Library access will be limited to the first floor and only electronic books and articles will be available for checkout. No equipment checkout will be permitted in that time period. This will remain in effect until further notice. The Lone Star Conference suspended all spring sports competition for the remainder of the spring 2020 season. CU has cancelled all events on their Lawton and Duncan campuses through May 10, 2020, whether it applies to CU-sponsored events or those hosted by external groups.

Housing: Cameron students who are dependent upon university housing and services will continue to be supported. Those who live on campus are encouraged to remain at home for the remainder of the spring 2020 semester but will be allowed to return to their Cameron Village apartments or Shepler dormitory rooms. Modified food service will be available to resident students with meal plans. Effective March 23 until further notice, Cameron Village apartment blocks and residential floors in the Shepler Towers are restricted to occupants and support staff only.

Commencement: Cameron University has cancelled its Commencement, Graduation Hooding and ROTC Commissioning planned for May 1, 2020. The university is actively exploring ways to honor those graduates and award recipients at an appropriate time in the future.

Travel: Out of State Travel – All university-sponsored travel, out-of-state or international, is suspended until further notice unless such travel is mission critical to the university or is a public safety obligation. In-State Travel – All university-sponsored in-state travel requests will be reviewed using the same process as normally used for out-of-state travel requests. Please allow additional time for processing of requests. Where applicable, meeting by telephone or other virtually-enhanced environment is strongly encouraged. Personal Travel – The University advises all individuals to exercise caution during personal travel of any kind and to stay informed by regularly checking the CDC website. Please be aware that countries, states, or counties may impose restrictions that limit your movement at any time and with little notice.

East Central University (as of March 25)

Employees: To comply with Governor Stitt's order, all buildings will be locked beginning March. A few operations that remain essential to campus will require personnel from these areas to be on campus to perform specific functions. The vice presidents overseeing those areas will communicate the individual plans for those employees, with possible rotated schedules. Many employees who are working remotely will continue to do so. This new order will prevent employees from working in their offices. Employees are asked to get all necessary files and materials before midnight on March 25 and should not return to their offices until the order is lifted. Employees should communicate with their

vice president if they believe they need to be on campus. Personnel who cannot telework and are not needed on campus will be on administrative leave through April 16. Staff who are telecommuting are to be available during regular office hours unless otherwise determined by their immediate supervisor.

Students: ECU is extending Spring Break for one week for students only. Students will begin internet-based coursework on the 30th and courses will remain virtual/online for the **remainder of the spring 2020 semester**. Students with clinical or field experiences should check with their faculty supervisors. Tutoring is available online and advising will be conducted by phone and email, with advising for new students in-person on a limited basis, by appointment. Linscheid Library is available to a limited number of ECU students, faculty, and staff and you must show your ECU ID to be admitted. The library is closed to the public. All events of any size are rescheduled or postponed with dates to be determined. The University Center, including the Wellness Center, will not open until the CDC advises resuming normal operations. Students are being asked to not return to campus and have received a separate email.

Housing: If students have no other housing option, they will remain in their respective halls or move into one or two residences. Services for students will be extremely limited at this time. All other students are encouraged to return to their family residences. ECU will provide a pro-rated refund for housing. Those living in University housing who traveled outside Oklahoma for Spring Break may not return to campus for 14 days from the date arrived home. This included returning to campus to pick up personal items and checking out of the residence halls. If students living in the residence halls traveled outside of Oklahoma and have already returned to campus, they are asked to please notify the Housing Office immediately and are asked to self-quarantine and food drop arrangements will be made.

Commencement: ECU will collaborate on alternatives to their traditional Commencement ceremonies for their Spring 2020 graduates.

Travel: All out-of-state travel is suspended immediately. An employee may request an exception from the appropriate vice president should the travel be mission critical. Those living in University housing who traveled outside Oklahoma for Spring Break may not return to campus for 14 days from the date arrived home. This included returning to campus to pick up personal items and checking out of the residence halls. If students living in the residence halls traveled outside of Oklahoma and have already returned to campus, they are asked to please notify the Housing Office immediately and are asked to self-quarantine and food drop arrangements will be made.

Langston University (as of March 23)

Employees: Effective March 22 until further notice, all coursework will transition to fully online delivery through the end of the spring semester. Faculty will be sharing additional guidance with students via email and D2L for completing coursework through the end of the semester.

Students: Effective March 22 until further notice, Langston University will suspend all face-to-face instruction, at all locations, and will transition to fully online delivery **through the end of the spring semester**. Campus residential facilities will remain open. All institutional events are canceled or postponed effective immediately until further notice. No new, non-essential events will be held on campus from March 22 and in-person gatherings over 10 are deeply discouraged. All dining options on the Langston Campus will be "to-go" only.

Housing: It is important for students to understand that returning to campus housing will require compliance with enhanced protocols that may seem unnecessary or uncomfortable, such as distancing from others. Please know that the protocols implemented are to ensure student safety and the safety of all members of the LU community. Students who wish to retrieve their belongings and move out of campus housing will be required to follow the following protocols in order to maintain a safe environment: complete the required form (found on the LU website) before returning to campus and set an appointment to retrieve belongings and check-out. Express check-out will be utilized to expedite check-out and maximize social distancing. Move-out must be completed by 5:00 p.m. on Thursday, April 23, 2020.

Students who wish to remain in on-campus housing will be required to follow protocols in order to maintain a safe environment, including completing a required form (found on the LU website) by 5:00 p.m. on March 22, 2020. enhanced health protocols will be communicated directly with students who remain in housing, and the final move-out must be completed by 5:00 p.m. on Friday, May 15, 2020. Langston will offer a pro-rated refund for students who choose to move out of campus residence halls during this time.

Commencement: In an effort to maximize social-distancing, all institutional events are canceled or postponed effective immediately and until further notice.

Travel: Langston University faculty, staff, and students may not travel to any region with a CDC Level 3 travel advisory for University business, or academic purposes. Travel to Level 3 restricted regions for personal reasons is strongly discouraged. Hosting incoming visitors from Level 3 restricted regions for personal purposes is strongly discouraged. Hosting incoming visitors from Level 3 restricted regions for University-related purposes requires prior approval from the Office of the President for Academic Affairs prior to the visitor's arrival. As of today, Langston University has not implemented any restrictions on domestic travel related to COVID-19; however, LU strongly recommends that travelers avoid areas where the virus is reported to be spreading. There are currently no travel restrictions on domestic travel. Students who have traveled internationally since December 1, 2019 are requested and expected to visit the Health Services Clinic for a brief assessment. Faculty and/or staff who have traveled internationally since December 1, 2019 should contact their medical provider for an assessment.

Northeastern State University (as of March 25)

Employees: Effective March 25, NSU will remain closed to the public. Essential employees that are required to continue to be on campus to perform their duties will do so. These individuals have been notified by their supervisor. Employees who can complete their duties by teleworking will do so. Employees with no ability to telework, who have “been deemed not critical to agency services and can’t be redeployed to critical services” (state’s language), will stay at home and use leave. The library on the Tahlequah and Broken Arrow campuses will close. Library staff will provide assistance to students via telework. NSU will close down as many buildings as possible during the next 21 days to eliminate the need for regular custodial services. All computer labs will close, as will the bookstore.

Students: All courses have been moved online for the **remainder of the Spring 2020 semester**. Students are not required to be on campus and NSU recommends that students stay at home and keep up with coursework. Students with practicum, internships, student teaching, or clinicals should contact their respective college dean for guidance. Academic Advising and other student services will be available through Zoom and in person. The Underground in Tahlequah and Hawks Nest in BA will remain closed. Students who are in a safe environment who do not desire to return to campus during this time frame are encouraged to remain where they are. The FIT will not open until the CDC advises resuming normal operations. The MIAA conference has suspended athletic competitions indefinitely and student athletes are encouraged to stay home if able.

Housing: Student housing will be provided only to those students with no other place to stay. All students who can go home should. The University Center will have limited access for grab and go meals for those students who are cleared to stay in housing. All computers labs, libraries, and the bookstore will be closed as NSU closes down as many buildings as possible for the next 21 days. NSU will provide a pro-rated refund for students who move out of residential housing at this time.

Commencement: Commencement and convocation ceremonies are postponed and all public events have been postponed or canceled through April 30.

Travel: Any student, faculty, or staff member traveling out-of-state during Spring Break must inform the institution by completing a travel form. Travelers may have to complete an additional screening before returning to work (employees) or students who return to campus after Spring Break. All non-essential out-of-state student, faculty, or

staff travel remains suspended. Only "essential" out-of-state travel on behalf of NSU will be considered for approval by your respective Vice President or President. Planned or approved in-state travel will continue without interruption at this time, however this is subject to change.

Northwestern Oklahoma State University (as of March 26)

Employees: All coursework will be online from March 23 through the remainder of the spring 2020 semester. NWOSU encourages faculty, staff and students to stay at home if possible. Staff will implement telework practices beginning March 26, until further notice. NWOSU will maintain essential services such as, but not limited to, administration, physical plant, campus police, business office, registry office, financial aid office, human resources, housing, library and student services. Student employees should check with their direct supervisor for their work status. Those employees with chronic illnesses or compromised immunity should work with their department chair or supervisor to create a solution.

Students: Northwestern Oklahoma State University will resume classes using alternative instructional delivery for the **remainder of the spring 2020 semester**. Students with clinical rotations, student teaching assignments, or internships are asked to please communicate with their adviser or faculty member to take the best course of action. Gatherings of ten or more people are discouraged. All in-person meetings and events with greater than ten attendees, on all campuses, are suspended until further notice. The GAC has suspended all spring sports for the remainder of the year. The J.W. Martin library is available to students who must remain on campus and the Academic Success Center is available by appointment only. The J.R. Holder Wellness Center is closed until further notice.

Housing: NWOSU strongly encourages students to stay at home for the duration of the spring semester. However, the residence halls will remain open to those who are in need and Coronado Café will continue to serve meals to those students with meal plans. All meals will be carry-out only and please note that there are adjusted hours for each meal. Students are requested to contact Housing at (580-327-8418) to arrange times to pick up personal belongings. NWOSU will provide a pro-rated refund for those moving out of residential halls.

Commencement: In light of the pandemic, NWOSU is postponing spring graduation ceremonies. NWOSU is actively exploring ways to honor graduates and their achievements at an appropriate time by considering alternatives to the traditional spring graduation events.

Travel: All non-essential University sponsored domestic air travel is suspended until further notice. All travel for University-related business or academic purposes is suspended until further notice, unless such travel is deemed essential to the University. Prior approval through the President's office is required. Travel that has been previously approved is now under review. International travel for personal reasons is highly discouraged. New registrations for events such as conferences through June will be suspended until further notice.

Oklahoma Panhandle State University (as of March 20)

Employees: Oklahoma Panhandle State University will be going virtual Monday, March 23 through April 6. OPSU intends to notify the community a week in advance if they intend to extend this period. A Telework Policy and Temporary Telecommuting Procedure are now in place for essential offices as part of OPSU's containment practices. OPSU is implementing a mandatory health screening for anyone on campus or who is returning to campus.

Students: Oklahoma Panhandle State University will be going virtual Monday, March 23 through April 6. All students are advised to remain away from campus as their individual circumstances allow until classes resume on April 6, and to participate in virtual instruction. All OPSU offices will remain accessible virtually. OPSU intends to notify the community a week in advance if they intend to extend this period. Grab-and-go meals will be available for pickup out

of the cafeteria instead of regular meal services and OPSU is implementing a mandatory health screening for anyone on campus or who is returning to campus. All Spring semester athletic programs and events have been canceled for the 2020 season. Students who must return to campus are welcome but must: notify the housing office by emailing panhandlehousing@opsu.edu within an hour of arrival, check in with either Nico (if living in Holter or Field) or Juan (if living in the apartments), as they are keeping track of all residents in each location, and avoid all social gatherings of 10 or more people.

Housing: Residence halls will remain open through both Spring Break and the two weeks of online instruction following. As planned, all meals will be served through the cafeteria in a grab and go fashion. This practice will continue during the two weeks of online instruction following Spring Break. Students who come back to campus during the period of virtual instruction or during Spring Break may move back into their assigned dorm room once they have checked in with the Housing Office (panhandlehousing@opsu.edu) to inform them of the early return.

Commencement: No updates at this time.

Travel: All university-sponsored out-of-state travel is suspended indefinitely.

Rogers State University (as of March 26)

Employees: To comply with Governor Stitt's state-wide "Safer-at-Home" executive order, RSU will begin reducing operations to essential services. Reduced services will remain in effect until at least April 15, 2020. Because this situation changes rapidly, the University needs may change. All employees who can perform services under the University's telecommuting policy should continue to perform their duties. Supervisors can direct employees to perform duties outside of employees' normal responsibilities that are related to their work and can be done remotely, including training or cross-training for other departmental duties. All employees who perform in-person essential services are expected to continue working on campus and should check with their supervisors about their schedule. Employees performing essential services and identified in the Executive Order as "vulnerable individuals" should take additional precautions and telecommute to the extent possible. Those individuals over the age of 65 and anyone with a serious underlying medical condition are considered "vulnerable individuals". Essential services are functions and duties that should be done on campus and should not be deferred during a public health emergency. These duties should be performed continuously or resumed quickly following a disruption. Benefits-eligible employees in non-essential roles who are unable to telecommute, and cannot be assigned other responsibilities, will continue to be paid through. They should contact their supervisor and submit their time as Administrative Leave – COVID-19. Employees who are not benefits-eligible are not eligible for Administrative Leave. If an employee has unscheduled or scheduled annual and/or personal leave during this event, the time should not be changed to Administrative Leave. The employee should continue to report their time as Paid Leave.

Students: Effective Monday, March 30, and for the **remainder of the spring 2020 semester** Rogers State University will deliver all courses electronically. The university will extend spring break by one week, March 23-27, for students only. Remote instruction will begin the week of Monday, March 30. Students are strongly encouraged to remain off campus, if possible, and are instructed to conduct university business remotely by phone or email. Effective immediately, all university-sponsored events are cancelled through the end of the Spring semester. This does not include regular business operations that require fewer than 10 participants. All RSU campuses will reopen for students, faculty, and staff as scheduled on March 23. Students are required to make an appointment directly with the faculty member, department, or service area. All existing and approved outside vendors and contractors may continue regular business operations. Exterior doors to all buildings will remain locked throughout the day. Guests wishing to visit one of RSU's campuses for any reason must call the campus prior to the visit and follow all issued guidelines. All students will continue to have access to the university food pantry.

Housing: Residential buildings are restricted to occupants only. In an effort to minimize the potential spread of COVID-19, RSU has enacted a reduced occupancy model for on-campus housing. All non-resident students and

outside visitors are not allowed in any university housing or residential life buildings. Students dependent upon university housing, including the international student community, will be accommodated. RSU will provide a pro-rated refund to students who leave housing at this time.

Commencement: Commencement remains postponed at this time.

Travel: All university-sponsored travel, out-of-state or international, is suspended until further notice. Individuals returning from domestic or international travel may not return to campus or attend off-campus university-sponsored activities or events until they complete a screening and possible self-quarantine period. Domestic travel includes any travel outside the state of Oklahoma. Those returning from domestic or international travel, please notify your supervisor and complete the online screening form. You must wait for approval before returning to campus.

Southeastern Oklahoma State University (as of March 25)

Employees: Beginning Thursday, March 26, and until further notice, only essential personnel as previously identified by supervisors in the unit's Pandemic Response Plan will be working on campus. Others will be teleworking, while other employees will be on call. All full-time benefits eligible employees will continue to receive normal pay during this time. There are different employment policies regarding hourly, part-time employees; SEOSU is working through all options regarding continued employment. Human Resources is currently preparing a FAQ for distribution. Employees should contact their immediate supervisor regarding work schedules and other questions. To comply with the Governor's directive, campus buildings will remain locked and access is limited to individuals who perform essential duties as identified by the immediate supervisor.

Students: Southeastern Oklahoma State University is moving to fully online course delivery for the **remainder of spring semester 2020**. Students not currently taking online courses will have Spring Break extended one week, with students in current online courses resuming class on March 23. All remaining students will start online coursework on Monday, March 30. The Student Union will close March 25 at 7 p.m. and remain closed until further notice. To comply with the Governor's directive, campus buildings will remain locked and access is limited to individuals who perform essential duties as identified by the immediate supervisor. The GAC has suspended all spring sports for the remainder of the year. All large public gatherings will be suspended during the same period. All events on campus, either University-related or held by external groups, are suspended. Southeastern is assessing ways to help students who may need technology assistance as courses are transitioned to online.

Housing: SEOSU strongly encourages all students who live in residential housing to vacate campus at this time, however, SE remains committed to assisting those students who must maintain a physical presence on campus. Those students remaining in residence halls will continue to receive meals and other essential services. SEOSU will provide a pro-rated refund for students who move out of residential housing during this time.

Commencement: Spring graduation ceremonies will not take place in May. Southeastern is discussing possible modifications and options that will allow them to honor graduates and celebrate their achievements at an appropriate time. Southeastern will engage with spring graduates and current students to develop these alternative plans.

Travel: All travel for University-related business or academic purposes is suspended unless such travel is deemed absolutely critical to the University and pre-approved by the pertinent Vice President or other Executive Officer, and the President.

Southwestern Oklahoma State University (as of March 25)

Employees: Southwestern Oklahoma State University is moving to fully virtual course delivery for the remainder of spring semester 2020. SWOSU will continue to operate on a restricted basis to serve students and provide essential operations. All buildings at Weatherford and Sayre campuses are closed to the public until further notice. Only SWOSU faculty, staff, students, and approved visitors should enter any university buildings. Several offices are providing services via email and phone. SWOSU will implement a Temporary Telework Plan. This plan will be in effect only as long as necessary to respond to the challenges caused by COVID-19. Directors, in consultation with their respective Vice President or other member of the Executive Council, will make arrangements so that those employees who can perform their work at home can do so as long as such action does not compromise the operations of the institution. For those employees who have job functions that cannot be performed at home, supervisors will develop individualized plans to adhere to creating flexible and asynchronous work schedules, social distancing, and minimizing multi-person meetings.

Students: Southwestern Oklahoma State University is moving to fully virtual course delivery for the **remainder of spring semester 2020**. Current online courses will resume on March 23 as originally scheduled. Courses previously offered using face-to-face and hybrid delivery will be transitioned to a virtual learning format. All buildings at Weatherford and Sayre campuses are closed to the public until further notice. Only SWOSU faculty, staff, students, and approved visitors should enter any university buildings. Food service will be available at the Grill in the Student Union, Monday through Friday from 7 a.m. to 6 p.m. with “grab-and-go” meals. The convenience store in Mann Hall will be open Monday through Friday from 4p.m. to 9 p.m. All events on campus, either University-related or held by external groups, are suspended. The Al Harris Library on the Weatherford Campus and McMahan Library on the Sayre campus are closed until further notice. SWOSU Weatherford will have one computer lab open for student use only. SWOSU Sayre will have two computer labs open for student use only.

Housing: SWOSU encourages all students who live in residential housing to vacate campus at this time, however, remain committed to assisting those students who have no housing alternatives. Residence Life and Housing has emailed all residents a housing update with new check-out procedures, important dates and times, as well as reimbursement information. Students who officially move out of their on-campus residence hall assignment will receive a prorated refund.

Commencement: Graduation ceremonies that were to take place in May have been postponed and discussions of modifications are underway.

Travel: Travel for University-related business or academic purposes is suspended unless such travel is deemed absolutely critical to the University and pre-approved by the pertinent Vice President, or other Executive Officer, and the President.

University of Central Oklahoma (as of March 25)

Employees: Consistent with governmental action designed to slow the spread of the virus, the UCO physical campus will close to all but essential employees at 5 p.m. on March 26 through at least April 15. The University of Central will transition to alternative instructional delivery methods from March 28 through the end of the spring semester. Faculty and staff will transition to full-time telework with their supervisor’s approval. Employees are asked to connect with their supervisors and take home equipment, files and supplies needed to conduct business remotely when they leave on Thursday. More communication regarding other leave options and continuation of pay will be sent to faculty and staff.

Students: The University of Central Oklahoma will transition to alternative instructional delivery methods from March 28 **through the end of the spring semester**. Consistent with governmental action designed to slow the spread of the virus, the UCO physical campus will close to all but essential employees at 5 p.m. on March 26 through at least April 15. Many university services will continue to be available by alternative methods. The Chambers Library will close to visitors; however, the library resources are available and staff remain available to assist online. Campus dining is

confined to the Ayers Kitchen with to-go options only. The MIAA Conference will suspend all spring sports for the remainder of the year. All university-related events of any size for the remainder of the spring 2020 semester have been canceled. The Office of Information Technology has ordered a limited number of laptops, hotspots, webcams and headsets to support continued learning and telework during the alternative instructional delivery time frame. To request a device for checkout, please complete the technology equipment request form online.

Housing: University housing will remain open in a limited capacity for those with no other alternatives. Residents will be contacted by housing staff on next steps, including check-out and prorated refund processes.

Commencement: Plans for alternative commencement ceremonies are underway. UCO will communicate these plans once they are in place.

Travel: Currently, UCO is restricting travel to any area with a CDC Level 3 or above travel warning. Students, faculty and staff involved in affected university-sponsored study tours/programs have been contacted directly regarding university protocol. Travel is restricted to any area with a CDC Level 3 or above travel warning for individual faculty/staff and group travel. Community members are advised to avoid traveling to areas where the virus is reported to be spreading during spring break.

Public Liberal Arts University Tier

University of Science and Arts of Oklahoma (as of March 25)

Employees: Due to the COVID-19 executive order signed by Governor Stitt, the USAO campus will be closed to public access beginning at 3 p.m. Wednesday, March 25. Workers supporting colleges and universities for purposes of distance learning and provision of school meals are considered critical infrastructure sectors. At USAO, this includes security, housing, food services, custodial and information technology staff. All other employees are to begin teleworking. Although we are closed to the public, we will continue to operate virtually to accommodate our students. Everyone at the director-level or above must be contactable to meet the needs of your area. Staff need to seek guidance from their supervisor regarding their duties. All buildings will be secured. Faculty who need to access their office or other campus facilities for the purpose of distance learning need to inform Mike Coponiti (mcoptoniti@usao.edu) so he can ensure that custodial staff clean and disinfect the areas used.

Students: Beginning March 23, 2020 all classes will move to online and remote instruction for the **remainder of the spring semester**. Students need to check Canvas AND their email for guidance from their professors. The USAO campus will be closed to public access beginning at 3 p.m. Wednesday, March 25. There will be limited access to computer labs. The 24/7 lab in Nash Library will be accessible 24/7. Students must use their student ID to enter the doors on the south side of the building. The following labs will be open from 8 a.m.–5 p.m., Monday-Friday. To access one of these labs, contact Security at 405-222-8066.

- Austin Hall, Room 201-Chemistry Lab: Only open for chemistry majors
- Austin Hall, Room 212-Physics Lab: Only open for physics majors
- Canning Hall, Room 204-ASL Lab: Only open for deaf ed majors
- Davis Hall, Room 247-Music and Foreign Language Lab: Only open for music or foreign languages majors
- Gary Hall, Room 214-Education Lab: Only open for education and speech-language pathology majors
- PE Building, Room 116-Physical Ed Lab: Only open for physical ed majors

All other computer labs on campus will be closed. On-campus dining services will be operating on a highly modified schedule and with only to-go options. Effective March 16, all university-related events of any size will be canceled or postponed through May 9. All support services are available virtually.

Housing: All students in residential halls are encouraged to return home if they are able. There is an express checkout option to minimize personal interaction. Students who are checking out can come to campus to pick up things and check out between 8 a.m.-8 p.m. daily. Please email housing@usao.edu to let staff know you are coming. Refunds or credits for Room and Board will be calculated from the date of proper checkout as of March 22, 2020 or later. It will be calculated at a per day rate. If a student receives a room and/or board scholarship the scholarship amount will be deducted and refund/credit will be calculated at that point. For additional information, contact the Business Office. For those who have no other options but to shelter in place, expect mandatory campus-based restriction on movement, gathering, living, working, and study-related activities.

Commencement: USAO's scheduled April 25, 2020 commencement exercise has been cancelled. For those very disappointed graduating seniors and their families looking forward to the ceremony and your hard-earned recognition, at this time USAO can only offer the prospect of participating in its next scheduled graduation in December of this year. Should graduating seniors choose to do so, please contact the Registrar's office at registrar@usao.edu.

Travel: Currently, all university-sponsored travel is cancelled from March 16-May 9, 2020. Faculty, staff and students are asked to self-report planned spring break travel via an online form on USAO's website before leaving for the break. Individuals asked to self-quarantine will be contacted regarding further arrangements for working remotely or housing.

Two-Year Tier

Carl Albert State College (as of March 23)

Employees: Effective immediately, all Carl Albert instruction, for the **remainder of the semester**, will be conducted in a distance learning format. Work study students will not report to campus, and this will be re-evaluated in two weeks. Institutional work studies will not receive pay for this time period. Federal work studies will receive payment. Faculty will be conducting their duties through regular office hours either on campus or remotely. Services required for student educational operations will still be present on campus. These include Financial Aid, the Business Office, Admissions, Academic Affairs, Student Affairs, Telecommunications, Physical Plant, and Human Resources. However, all buildings on campus will be locked at all times. Faculty will be conducting their duties through regular office hours either on campus or remotely.

Students: Effective immediately, all Carl Albert instruction, for the **remainder of the semester**, will be conducted in a distance learning format. On the Poteau campus, the library will be open for students to access computer and internet services to complete assignments. However, social distancing will be practiced, and no more than ten individuals will be allowed in the library at any given time to access the equipment. On the Sallisaw campus, the Mitchell library will be open for students to access computer and internet services to complete assignments. Social distancing will also be practiced, and no more than ten individuals will be allowed in the area at any given time. No one shall be allowed on campus unless authorized to be present. Services required for student educational operations will still be present on campus, however, all buildings on campus will be locked at all times and services will only be available by appointment. All campus events are hereby cancelled for the remainder of the semester.

Housing: Additionally, all residence halls will be closed and students will be required to move out of their campus residence. Students living in campus housing will be notified of a scheduled time to arrive to move their personal belongings. Only one additional person is allowed to assist the student with the move-out process.

Commencement: Commencement services have been postponed at this time, and a new date will be announced when it is determined.

Travel: All out-of-state travel is suspended unless absolutely essential, and only with the President's approval. There are no restrictions on in-state travel, but in-state travel will be monitored. Those who have traveled over Spring Break

to any area where Coronavirus is present will be required to self-quarantine for 14 days upon return, not utilizing on-campus resources, but self-isolating at home.

Connors State College (as of March 23)

Employees: Connors State College will transition all face-to face courses to a distance learning format for the two-week period following Spring Break, beginning March 23 through Friday, April 3. All employees are to report to work on Monday, March 23. Students who work on campus should contact their supervisor to discuss work schedules. Decisions regarding telecommuting are forthcoming.

Students: Connors will transition all face-to-face courses to a distance learning format for the two-week period following Spring Break, beginning March 23 through Friday, April 3. Campuses will remain open, as will residence halls and the cafeteria. All college-related events scheduled to occur between March 14 and April 5 are suspended.

Housing: Residence Halls and the cafeteria will remain open.

Commencement: No update at this time.

Travel: Effective immediately, all non-essential college-sponsored domestic air travel is suspended until further notice. Effective immediately, all out-of-state travel for college business or academic purposes is suspended until further notice, unless such travel is essential to the College. There are no current restrictions on in-state college travel.

Eastern Oklahoma State College (as of March 25)

Employees: Eastern will implement a remote work format for employees. This plan will be in effect as long as necessary to respond to challenges of COVID-19. Remote operation does not apply to all positions and job functions. In consultation with supervisors, employees will perform their work from home as long as remote work does not compromise college operations. For employees who have job functions that cannot be performed at home, supervisors will work with employees to develop individualized plans and to minimize contact with others on campus.

Students: Eastern will move to an all online course delivery for the **remainder of the spring 2020 semester**. Classes will resume on March 30. Effective immediately, Eastern has restricted access of the general public to all campus buildings. For students with limited access to a computer or internet service, Eastern is working on plans to provide access to either computer labs or WiFi services at all teaching sites. Please consult EOSC's COVID-19 website for information regarding library times. The Office of Student Services will continue to help students during this transition time, with appointments encouraged. All college-sponsored events and activities are suspended until further notice. This includes Commencement and Nurse Pinning Ceremonies, athletics, and events hosted by outside organizations on Eastern's campus.

Housing: Eastern strongly encourages all residential housing students NOT to return to campus housing this semester. This includes students in Miller Hall, Johnson Hall, Choctaw Hall and Regents Court. Instructions for Move-Out beginning Monday, March 30 can be found on the EOSC website. Students must make an appointment with the Office of Student Services before arriving on campus to move out (housing@eosc.edu). EOSC will consider limited exceptions to allow students to remain on campus. However, to remain, students must receive approval from the Office of Student Services. In these instances, students may be required to relocated into a different living space. Students are asked to email housing@eosc.edu if they are unable to return home and need to stay on campus. EOSC will provide a pro-rated refund for students moving out of residence halls at this time.

Commencement: The commencement and nurse pinning ceremonies scheduled for May 8, 2020 are cancelled. It was discussed to consider moving the ceremonies to the summer, but with the unpredictable nature of COVID-19, EOSC

believes it is necessary to cancel. EOSC acknowledges the accomplishments of their students and wish them the very best on the next opportunity they choose in life. Thank you for choosing to attend Eastern Oklahoma State College!

Travel: Travel for all college-related business or academic purposes (regardless of prepayment) is suspended unless such travel is deemed absolutely critical to the college and approved in advance by the Office of the President. The study abroad program between Eastern and College 360 in Silkeborg, Denmark, has been canceled this year.

Murray State College (as of March 20)

Employees: Murray State will move to all online course delivery for the remainder of spring semester 2020. Murray State will implement a Temporary Remote Operation Plan. This plan will be in effect as long as necessary. Remote operation does not apply to all positions and job functions. In consultation with supervisors, administration recommends that employees perform their work at home as long as remote work does not compromise college operations. For those employees who have job functions that cannot be performed at home, supervisors will develop individualized plans to adhere to creating flexible and asynchronous work schedules, social distancing, and minimizing multi-person meetings. Supervisors should contact employees by March 24 to develop plans, assess needs, and arrange for additional training and equipment as needed. Effective immediately, Murray State College is temporarily restricting access of the general public to all buildings in all locations.

Students: Murray State will move to all online course delivery for the **remainder of spring semester 2020**. Murray State College will begin virtual operation on Monday, March 23. Students in current online classes will continue as usual. Students in face-to-face classes will transition to online instruction beginning Monday, March 30. Effective immediately, MSC is temporarily restricting access of the general public to all buildings in all locations. Spring sports competitions and practices have been canceled in light of recommendations by NJCAA. All events either college related or initiated by external groups, are suspended until further notice.

Housing: MSC strongly encourages all students who live in residential housing to vacate campus with move-out dates and times scheduled through the Housing Office. Students without other housing options may remain on campus and will be assisted.

Commencement: Spring commencement will not take place in May based on recommendations of the Centers for Disease Control and Prevention to cancel/postpone large group events. Modifications and options are being discussed and spring graduates and current students will be consulted in developing these plans.

Travel: Travel for all college-related business or academic purposes (regardless of prepayment) is suspended unless such travel is deemed absolutely critical to the college and approved in advance by President McDaniel.

Northeastern Oklahoma A&M College (as of March 26)

Employees: Administrators at NEO will move all previously scheduled face-to-face and hybrid courses online for the remainder of the spring semester in response to the rapidly developing COVID-19 pandemic. NEO has also closed campus to visitors, locked down campus buildings, and implemented a temporary telecommuting/work-from-home program that will allow campus operations to continue through internet and phone.

Students: Administrators at NEO will move all previously scheduled face-to-face and hybrid courses online for the **remainder of the spring semester** in response to the rapidly developing COVID-19 pandemic. NEO has also closed campus to visitors, locked down campus buildings, and campus operations will continue through internet and phone.

Housing: NEO has asked the limited number of students still in residence halls to leave campus by April 1. Students moving off campus may be reimbursed, depending upon payment methods for housing and meals and reimbursements

are anticipated to be completed during late April. NEO remains committed to assisting students that are prevented from leaving campus, however, they are asking all residential students not to return to campus until they contact them to arrange collection of their personal items.

Commencement: NEO will cancel its spring commencement and nurse pinning.

Travel: Employees who engage in air travel will be subject to frequent health and fever screenings as well as possible temporary office relocation.

Northern Oklahoma College (as of March 26)

Employees: NOC will reopen with modified services Monday, March 30. NOC instruction, for the remainder of the semester, will be conducted in a distance learning environment. Students and employees should regularly check their NOC email and Blackboard accounts for ongoing updates. To further support social distancing and to comply with Governor Stitt's executive order on March 24, NOC will be closing all buildings on-campus through April 15 to the public while retaining essential services and functions with modified access. NOC will continue to monitor and evaluate their operations for April 16 and beyond. NOC's dedicated staff and faculty will continue to provide services – for some, on-campus work to support essential and mission critical functions, some through safety-controlled environments on campus, some with staggered shifts to align with guidelines for social distancing, and some with telecommuting when the nature of the work allows. Please contact your advisor, department head/supervisor or appropriate campus vice president if building access is needed. The 21-day executive order requires most faculty and staff to transition to full-time telework while still providing services virtually during your normally assigned working hours per week. Faculty will maintain office hours through virtual tools. Employees should make arrangements to pick up necessary equipment, files and office supplies needed to conduct business remotely beginning Monday. Connect with your supervisor for further details. In efforts to support essential and mission-critical functions, the following areas are defined as essential employees:

- Essential employees who will have a combination of telecommuting and some on-campus presence include – Executive Council, IT, HR, Financial Aid, Financial Affairs, Scholarships, Enrollment Management, and Academic Affairs.
- Limited number of essential employees who will have an on-campus presence through safety-controlled environments and staggered shifts to align with guidelines for social distancing – Library/computer lab, Campus Security, Student Affairs, Development and Community Relations, Physical Plant, and Testing.

NOC understands that there will be a need for employees to come to campus every now and then to sign documents, pick up work or transfer work to another employee. However, NOC does not want employees spending lengthy amounts of time on campus. We must do our part to mitigate the spread of this virus. Social distancing will also be practiced at all times, and no more than ten individuals will be allowed in any area at any given time. All common areas and break rooms will be closed. All employees when representing NOC during this transition time are encouraged to be in "Northern Pride" attire. Effective immediately, NOC has implemented a freeze on purchases and hiring without prior administrative approval. For our staff and faculty members over the age of 65 or individuals with serious underlying medical conditions, options for telecommuting will be prioritized for these individuals; however, if there are no options for telecommuting, please know that you will be provided administrative leave, as well as leave provided under the Families First Coronavirus Response Act once enacted. For staff and faculty who are unable to telecommute and are not in an on-campus essential/mission-critical position, administrative leave will be provided until campus is accessible again. Shannon Cranford with HR will contact employees who fall within the age request with further communication. For HR questions or to self-report your serious underlying medical condition, please email Shannon.cranford@noc.edu. This information will remain confidential.

Students: NOC instruction, for the remainder of the semester, will be conducted in a distance learning environment. Students and employees should regularly check their NOC email and Blackboard accounts for ongoing updates. Services required for student educational operations will still be available virtually or only when necessary by appointment on campus. Classroom instruction will transition to alternative delivery methods beginning March 30. Faculty will reach out through Blackboard to their students on the next steps. Limited library access will be available by appointment. The Wellness Center will be closed for the remainder of the semester. Campus parking lots have Wi-Fi hotspots and students are welcome to sign on there and maintain social distancing by remaining in their vehicle. Limited computer lab access will be available by appointment. All college-related events scheduled to occur prior to May 11 are suspended. NOC will evaluate adding events after May 11 on a case-by-case basis.

Housing: College housing will remain open in a limited capacity for those with no other alternatives. Residents will be contacted by housing staff on next steps, including check out and prorated refund processes. For specific questions regarding housing, contact the Office of Student Affairs at 580-628-6240 (Tonkawa) or 580-548-2227 (Enid).

Commencement: NOC is still exploring alternatives for celebrating commencement, nurse's pinnings and academic achievements for graduating seniors. NOC will communicate their plans at a later date when they can better assess the date of campuses reopening.

Travel: Effective immediately, all NOC employees, students, and mission-critical campus visitors/vendors returning from domestic or international travel must complete a self-report form PRIOR to returning to campus, or to being assigned to on-campus College duties. Domestic travel includes any travel outside the state of Oklahoma. These reports can be found on the NOC website.

Oklahoma City Community College (as of March 25)

Employees: Consistent with orders from Governor Stitt and Mayor Holt, OCCC will close the campus at 5 p.m. on March 25, and remain closed until further notice. Though the campus will be closed, classes will remain online, employees will work remotely, if possible, and OCCC will have some important, essential operations continuing with limited on-campus staff, including: Payroll, security, maintenance, mail service, and the food pantry. All on-campus OCCC classes will be moved online for the remainder of the spring semester. A limited number of staff members will work on-campus in critical functions. There is an employee hotline for employees who have questions, concerns, or need services, with contact information found on OCCC's website.

Students: Effective March 23, all on-campus OCCC classes will be moved online for the **remainder of the spring semester**. Existing online classes will continue as usual. Consistent with orders from Governor Stitt and Mayor Holt, OCCC will close campus at 5 p.m. on March 25, and remain closed until further notice. Though the physical campus will be closed, online classes and crucial operations will continue. OCCC has waived late fees and penalties for the remainder of the semester. OCCC will continue to accept payments via check, debit, or credit card. Students experiencing financial hardship can contact 405-426-2173 for information about OCCC's emergency loan program. The OCCC Food Pantry is stocked, staffed, and ready to serve students Monday-Friday, 10 a.m. to 2 p.m. Students are asked to fill out a form if they need access to food supplies for their home and OCCC staff will deliver a food package to their car at a scheduled time. There is a student hotline for students who have questions, concerns, or need services, with contact information found on OCCC's website. Events and all public performances scheduled in the Visual and Performing Arts Center Theater are suspended between March 13 and April 26.

Housing: N/A

Commencement: No updates available at this time.

Travel: With the exception of essential travel, all college-related travel is suspended, effective immediately. OCCC community members are encouraged to carefully consider planned travel during spring break.

Redlands Community College (as of March 26)

Employees: Redlands will be moving to online for the remainder of the spring 2020 semester. Effective Monday, March 30, campus is closed to the general public. Essential offices will be open Monday through Thursday 9 a.m. to 4 p.m. and closed on Friday until further notice, and a limited number of staff will be available by appointment only. Please call or email the individual or office to make an appointment.

Students: Redlands will be moving to online courses for the **remainder of the spring 2020 semester**. RCC intends to keep campus offices open. Students will be able to access support services to ensure that they stay on track with their academic studies. Concurrent classes held at high schools will be moved to the online platform. Instructors will work with students virtually to make sure they have as little interruption as possible during this transition period. The computer lab in the Multimedia Center is available for student use. It is accessible through doors on the northeast and northwest sides of the building. The Ray Porter Academic Complex is accessible through the Conference Center entrance but other buildings have limited or no access. The Student Food Pantry will also be available Tuesdays/Thursdays 11 a.m.-3:30 p.m. and Wednesdays 9:30-11 a.m. After March 27, it will be closed until further notice. The Fitness Center is closed and fitness classes canceled until further notice. NJCAA has notified all colleges that all campus spring sports have been canceled for the remainder of the academic year. All campus activities and events are canceled. All activities and events held at RCC's Darlington Learning Center, including the AG Interscholastic Contest, have been canceled as well. The Academic Center for Enhancement will be open for testing by appointment only (405-422-6274 or Testing.Center@redlandsc.edu). Scheduled virtual counseling appointments are also available (405-422-6211 or Natalie.Dennis@redlandsc.edu).

Housing: RCC recommends students living on campus make alternate living arrangements if possible. Student housing will close effective 5 p.m. on Friday, March 27. All students who returned after Spring Break and are currently in campus housing must move out by the 5 p.m. deadline. Those students who have not returned to campus following Spring Break must make an appointment with Tina Jacobs by email or by telephone at 405-422-1454 before returning to collect their personal belongings. Students are limited to bringing one individual to help them move. The Business Office will process pro-rated refunds based on the student's account status through the remainder of the Spring semester for housing payments.

Commencement: All events and activities are canceled, including the graduation and nurse pinning ceremonies scheduled for May 8.

Travel: Redlands is suspending all non-essential, college-related travel until further notice. Travel for any reason to a CDC Level 3 country will require an individual to complete a 14-day self-quarantine upon return to the U.S. Students, faculty and staff are asked to self-report Spring Break travel before returning to campus by completing a travel form on RCC's website.

Rose State College (as of March 26)

Employees: In accordance with actions taken at other colleges and universities in the State and following Governor Stitt's announcement, Rose State College will maintain continuing operations of certain essential and mission critical functions with limited on-campus staff. Specifically, the following limited operations shall be maintained:

- The first-floor open space computer labs in the LRC will remain open to students who may not otherwise have access to needed technology. Hours of operation are as follows: Monday – Thursday, 8:00 am to 6:00 pm,

Friday 8:00 am to 4:00 pm, Saturday – closed, Sunday 2:00 pm to 6:00 pm. Social distancing will be required and no more than 10 students to utilize at a time.

- E.A.S.T. (Enrollment and Specialized Testing) located in the Student Services Building will remain open for Accuplacer placement, ACT Residual, CLEP, and DSST exams by appointment only. Social distancing will be required. Call 405-733-7320 to schedule.
- Housing will remain open for students in a limited capacity. Social distancing will be required.
- Information Technology Services, to maintain critical operations.
- Operations, to ensure the continued maintenance, cleanliness, and logistical function of the college.
- Payroll, to ensure that work-related pay is still processed.
- Accounts Payable, Purchasing, and Cashiers to ensure that the college fulfills its financial obligations. Bills can also be paid online.
- Security, to ensure the continued safety of the campus.
- Bookstore located in the Susan Loveless Center.
- EmPower Program will continue to operate.
- Raider Necessities (Food Pantry) will operate on a reduced schedule, Monday – Thursday, 10:00 am to 2:00 pm, with curbside pick-up only. Please call 405-736-0285.
- Division offices will have a limited staff and will continue to answer all questions via technology. However, the building will not be open.

The only buildings that will remain open are the Learning Resource Center, Bookstore in the Susan Loveless Building, Student Service Building (testing center only by appointment), Administration Building, and the EmPower program. Buildings and offices will be accessible to employees who need to come to campus. RSC will continue to operate “back-room” operations with limited employees present, and handle student, employee and public inquiries by email and phone.

Students: All instruction will be moved online for the **remainder of the semester**. Classes that were conducted face-to-face will resume via online delivery or alternative delivery beginning March 30. Students enrolled in Health Science programs and Science Labs will receive information from their professor. RSC will open the computer lab in the LRC, with precautions taken for appropriate social distancing and sanitation.

Housing: Residents of the Village will have the option to early terminate their contracts without penalty. Residents who remain are requested to practice social distancing and other procedures as outlined by the CDC. Rose State will be offering a pro-rated refund for students who move out of residential halls at this time.

Commencement: The Commencement Ceremonies scheduled for May 8, 2020 are postponed and unfortunately may ultimately have to be cancelled. RSC is looking for appropriate ways to honor graduates by considering alternatives to the traditional spring graduation events.

Travel: All official international travel is suspended until further notice, effective immediately. All official domestic travel will be carefully assessed on a case-by-case basis examining the mission criticality of the travel and the degree of virus transmission at the destination. Further domestic travel that has not been officially processed is suspended until further notice. The College strongly urges prudent analysis with regard to domestic and international air travel for personal travel. Members of the RSC community who are taking personal international air travel are strongly encouraged to reconsider the needs of the travel. Further, employees taking personal international air travel must be ready to comply with self-isolation procedures and requirements. Those who have traveled out of the country or on a cruise will not be allowed back on campus for fourteen days and should self-isolate.

Seminole State College (as of March 25)

Employees: SSC will continue with online/virtual delivery of classes through the end of the spring semester. Campus will close to the public starting Monday, March 30, 2020, until further notice. Buildings and offices will be accessible to employees who need to come to campus. SSC will continue to operate “back-room” operations with limited employees present, and handle student, employee and public inquiries by email and phone. Supervisors, in coordination with area Vice Presidents, will be asked to work with employees in their areas to fairly and efficiently plan necessary coverage, while trying to limit the number of people on campus. Any employee diagnosed with COVID-19 or exposed to anyone who tests positive for the virus should inform the President's office immediately. Guidelines regarding employment issues and payment of student work-study students and other student workers have been issued by the federal government.

Students: SSC will continue with online/virtual delivery of classes **through the end of the spring semester**. Any student who is diagnosed with COVID-19, or is exposed to anyone who tests positive for the virus should inform the President's office immediately. The computer labs in the David L. Boren Library will remain open to students who may not otherwise have access to technology, and for access to the campus Food Pantry. All events and meetings, involving 10 or more people, will be cancelled immediately until further notice. The Raymond Harbor Field House will be shut down immediately for student and public access and a deep cleaning of the facility will commence. With the suspension of all spring sports by the NJCAA, athletes will be instructed to remain at home following Spring Break and not return to residence halls. The SSC Food Pantry will be open during the hours posted on the SSC website.

Housing: Campus housing has been closed since before Spring Break, and will remain closed for the semester. Arrangements are being coordinated through Student Affairs and Housing to allow students to collect their belongings in a limited, structured method. SSC is discussing several options regarding providing credits and pro-rated refunds for room and board. These will be considered on a case-by-case basis and will be based on many factors, including financial aid status. Students will receive an email regarding move-out procedures and will be allowed only one person to assist them in this process.

Commencement: Seminole State College will be postponing their traditional commencement ceremony currently scheduled for May 8, 2020. SSC is discussing innovative ways to honor graduates, possibly through a digital ceremony, to recognize these students and their tremendous accomplishments.

Travel: There will be a ban placed on all college-related out-of-state travel through the end of the semester, May 8, 2020.

Tulsa Community College (as of March 23)

Employees: As TCC transitions to remote operations, the majority of employees are asked to conduct their work solely from home. Except for essential staff required to keep TCC facilities safe and secured, and/or to provide essential services, all employees are asked to work from home until further notice. Effective March 20, employees are authorized to come to campus to secure necessary equipment and supplies to support remote operations between 8 a.m. and 5 p.m. daily. This access will include the weekend and will be available until 5:00 p.m. on Friday, March 27. Employees are asked to access their respective campuses through designated entry points and must have their TCC ID visible at all times. All personnel are required to practice effective social distancing.

Students: Spring semester courses will remain online for the **remainder of the spring semester**. Faculty and staff are currently setting up remote operations for student services. For the immediate future, all campus facilities will be closed to the public. The campuses, including the Metro campus, will not reopen prior to April 6.

Housing: N/A

Commencement: No updates at this time.

Travel: TCC advises students to comply with the CDC Travel Warnings. If TCC community members are traveling out of Oklahoma and within the United States, they are asked to please monitor the status of COVID-19 in the state and city they are visiting as well as in Oklahoma. If possible, 48 hours prior to return, travelers should contact the TCC Emergency Manager regarding return to campus recommendations.

Western Oklahoma State College (as of March 25)

Employees: Effective March 25, WOSC will begin to expedite plans to completely close the campus by the end of business on Friday, March 27 at 4:30 p.m. Those who have not finalized plans to work from home will make that a priority. All employees that are already able to work from home will make that transition immediately after determining a short-term plan with their supervisor.

Students: WOSC will move exclusively to online delivery for the **remainder of the spring 2020 semester**. Effective March 25, WOSC will begin to expedite plans to completely close the campus by the end of business on Friday, March 27 at 4:30 p.m.

Housing: No update at this time.

Commencement: No update at this time.

Travel: All college-sponsored international travel is prohibited through the end of the spring semester. International travel for personal reasons is discouraged. All non-essential college-sponsored domestic air travel is suspended until further notice. All out-of-state travel for college-related business or academic purposes is suspended until further notice unless such travel is essential to the College. All in-state college-related travel must be approved by the President.